AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.		l			1.	-
Local Government Type:	0.11	Local Government Name		L .	County	
☐ City ☐ Township ☐ Village ☒		Marquette County Medic			Marque	
	Opinion Da			ate Accountant R		ed To State:
December 31, 2004		uary 26, 2005		February 17, 2		
We have audited the financial statements with the Statements of the Governmental Counties and Local Units of Government	I Accounting	g Standards Board (GAS	B) and the <i>Ui</i>	niform Reporting I		
We affirm that: 1. We have complied with the <i>Bulletin fo</i> 2. We are certified public accountants re			nment in Mich	igan as revised.		
We further affirm the following. "Yes" respand recommendations.	ponses hav	e been disclosed in the fil	nancial statem	ents, including the	e notes, or in t	he report of comments
yes no 2. There are accumu	nt units/fund ulated defici	ds/agencies of the local u ts in one or more of this u	nit's unreserve	ed fund balances/re	etained earnir	ngs (P.A. 275 of 1980).
yes on 4. The local unit has	violated the	ompliance with the Unifor conditions of either an or gency Municipal Loan Ac	der issued und		•	•
yes no 5. The local unit hold [MCL 129.91] or F	ds deposits/ P.A. 55 of 1	investments which do no 982, as amended [MCL 3	t comply with s 8.1132])		•	
yes on 7. The local unit has (normal costs) in	violated the the current	quent in distributing tax re Constitutional requireme year. If the plan is more contributions are due (pa	nt (Article 9, S than 100% fo	ection 24) to fund ounded and the over	current year e	arned pension benefits
yes no 8. The local unit use	s credit car	ds and has not adopted a ad an investment policy as	n applicable p	olicy as required b		
We have enclosed the following:				Enclosed	To Be Forwarde	Not d Required
The letter of comments and recommenda	ations.					\boxtimes
Reports on individual federal assistance	programs (_l	program audits).				
Single Audit Reports (ASLGU).						\boxtimes
Certified Public Accountant (Firm Name): PLANTE & MORAN, PLLC						
Street Address			City		State	ZIP
750 Trade Centre Way, Suite 300			Portage		MI	49002
Accountant Signature						
Plante & Moran, A	277C					

Financial Report
with Additional Information
December 31, 2004

	Contents
Report Letter	I
Financial Statements	
Balance Sheet	2
Statement of Revenue, Expenses, and Changes in Net Assets	3
Statement of Cash Flows	4-5
Notes to Financial Statements	6-12
Additional Information	13
Report Letter	14
Schedule of Net Service Revenue	15
Schedule of Operating Expenses	16

Plante & Moran, PLLC



Suite 300
750 Trade Centre Way
Portage, MI 49002
Tel: 269.567.4500
Fax: 269.567.4501
plantemoran.com

Independent Auditor's Report

To the Marquette County Family Independence Agency Board Marquette County Medical Care Facility

We have audited the accompanying balance sheet of Marquette County Medical Care Facility (a component unit of Marquette County) as of December 31, 2004 and 2003 and the related statements of revenue, expenses, and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Facility's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Marquette County Medical Care Facility at December 31, 2004 and 2003 and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

The accompanying financial statements do not present the management's discussion and analysis, which would be an analysis of the financial performance for the year. The Governmental Accounting Standards Board has determined that this analysis is necessary to supplement, although not required to be part of, the basic financial statements.

Plante & Moran, PLLC

January 26, 2005



Balance Sheet

	December 31, 2004		D	ecember 31, 2003
Assets				
Current Assets Cash and cash equivalents (Note 2) Resident accounts receivable (Note 3) Other current assets	\$	1,871,745 1,144,969 221,032	\$	1,884,846 1,016,193 195,633
Total current assets		3,237,746		3,096,672
Assets Limited as to Use (Note 2)		1,981,719		1,966,514
Property and Equipment - Net (Note 4)		5,283,826		5,665,388
Total assets	<u>\$</u>	10,503,291	\$	10,728,574
Liabilities and Net A	Assets			
Current Liabilities				
Accounts payable Patient trust liability (Note 1) Accrued liabilities and other:	\$	119,430 4,334	\$	126,520 4,772
Accrued compensation and related liabilities Accrued compensated absences Deferred revenue		135,981 508,370 44,422		186,578 467,749 76,564
Total current liabilities		812,537		862,183
Net Assets Invested in capital assets - Net of related debt Unrestricted		5,283,826 4,406,928		5,665,388 4,201,003
Total net assets		9,690,754		9,866,391
Total liabilities and net assets	\$	10,503,291	\$	10,728,574

Statement of Revenue, Expenses, and Changes in Net Assets

	Year Ended					
	D	ecember 31,	D	ecember 31,		
	2004			2003		
Operating Revenue						
Net service revenue	\$	8,602,816	\$	8,537,375		
Other operating revenue		35,443		69,084		
Proportionate Share Reimbursement Program		273,571		187,083		
Total operating revenue		8,911,830		8,793,542		
Operating Expenses						
Salaries		5,550,877		5,337,457		
Other expenses		3,859,795		3,817,913		
Total operating expenses		9,410,672		9,155,370		
Operating Loss		(498,842)		(361,828)		
Other Income - Interest		23,205		24,205		
Excess of Expenses Over Revenue		(475,637)		(337,623)		
Transfer from County		300,000		200,000		
Decrease in Net Assets		(175,637)		(137,623)		
Net Assets - Beginning of year		9,866,391		10,004,014		
Net Assets - End of year	\$	9,690,754	\$	9,866,391		

Statement of Cash Flows

	Year Ended					
	De	ecember 31, 2004	De	ecember 31, 2003		
Cash Flows from Operating Activities Cash received from residents and third-party payors Cash paid to employees and suppliers Cash received from Proportionate Share Program		8,471,939 (8,992,413) 241,429	\$	8,693,364 (8,897,018) 151,431		
Other operating receipts		37,543		71,034		
Net cash provided by (used in) operating activities		(241,502)		18,811		
Cash Flows from Noncapital Financing Activities - Transfer from other county funds		300,000		200,000		
Cash Flows from Investing Activities Withdrawals from patient trust Interest received	_	(438) 23,205		(268) 24,205		
Net cash provided by investing activities		22,767		23,937		
Cash Flows from Capital Financing Activities - Purchase of property and equipment	_	(79,161)		(73,333)		
Net Increase in Cash and Cash Equivalents		2,104		169,415		
Cash and Cash Equivalents - Beginning of year		3,851,360		3,681,945		
Cash and Cash Equivalents - End of year	\$	3,853,464	\$	3,851,360		
Balance Sheet Classification of Cash and Cash Equivalents Current assets Assets limited as to use	\$	1,871,745 1,981,719	\$	1,884,846 1,966,514		
Total cash and cash equivalents	\$	3,853,464	\$	3,851,360		

Statement of Cash Flows (Continued)

A reconciliation of operating loss to net cash from operating activities is as follows:

	Year Ended					
	De	ecember 31, 2004	December 31, 2003			
Reconciliation of Operating Loss to Net Cash from Operating Activities						
Operating loss	\$	(498,842)	\$	(361,828)		
Adjustments to reconcile operating loss to net cash from operating activities:						
Depreciation		460,723		477,801		
Provision for bad debts		187		11,684		
Changes in assets and liabilities:						
(Increase) decrease in resident accounts						
receivable		(128,963)		157,939		
Increase in other current assets		(25,399)		(2,426)		
Decrease in accounts payable		(7,090)		(164,282)		
Decrease in other accrued expenses		(9,976)		(64,425)		
Decrease in deferred revenue		(32,142)		(35,652)		
Net cash provided by (used in) operating activities	\$	(241,502)	\$	18,811		

There were no significant noncash investing, capital, and financing activities for 2004 and 2003.

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies

Marquette County Medical Care Facility is a component unit of the County of Marquette. Its financial statements are included in the County's basic financial statements.

Marquette County Medical Care Facility (the "Facility") is a 140-bed, long-term care facility owned and operated by Marquette County (the "County"). It is governed by the Marquette County Family Independence Agency Board. This Board consists of three members, two of whom are appointed by the County Board of Commissioners and one appointed by the Michigan governor. Further, the County Board of Commissioners approves the Facility's revenue and expenses as a line item in the County budget.

The accounting policies of the Facility conform to accounting principles generally accepted in the United States of America as applicable to local governmental units. Because the Facility provides a service to citizens that is financed primarily by a user charge, the Facility uses Enterprise Fund accounting. Revenues and expenses are recognized on the accrual basis using the economic resources measurement focus.

Enterprise Fund Accounting - The Facility uses Enterprise Fund accounting. Revenues and expenses are recognized on the accrual basis using the economic resources measurement focus. Based on Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, as amended, the Facility has elected to apply the provisions of all relevant pronouncements of the Financial Accounting Standards Board (FASB), including those issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

Basis for Presentation - The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) in Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, issued in June 1999. The Facility now follows the "business-type" activities reporting requirements of GASB Statement No. 34, which provides a comprehensive look at the Facility's financial activities.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures in the financial statements. Actual results could differ from those amounts.

Cash and Cash Equivalents - Cash and cash equivalents include certain investments in highly liquid debt instruments with original maturities of three months or less.

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies (Continued)

Assets Limited as to Use - Assets limited as to use include designated assets set aside by the Board of Trustees for future capital improvement, over which the Board retains control, and may, at its discretion, subsequently use for other purposes.

Property and Equipment - Property and equipment amounts are recorded at cost. Depreciation is computed on the straight-line basis over the estimated useful lives of the assets. Cost of maintenance and repairs is charged to expense when incurred.

Compensated Absenses - Compensated absences are charged to operations when earned. Unused benefits are recorded as a current liability in the financial statements.

Resident Funds - The Facility maintains various bank accounts for deposits and disbursements for the residents' personal expenses. These funds are assets of the residents. At December 31, 2004 and 2003, the funds totaled \$4,334 and \$4,772, respectively.

Proportionate Share Reimbursement Program - During the years ended December 31, 2004 and 2003, the Facility participated in this program sponsored by the State of Michigan.

In 2004, three transactions were completed. The first two transactions, in June and September, were recorded in revenue in relation to the state fiscal year ended September 30, 2004. The third transaction in October was for the state fiscal year ending September 30, 2005 and therefore was recognized one quarter in revenue and three quarters in deferred revenue. The first transaction included an amount equal to approximately 3 percent of the annual Medicaid reimbursement in lieu of the normal administrative adjustment or inflation factor.

In 2003, two transactions were completed. The first transaction in September was recorded in revenue in relation to the state fiscal year ended September 30, 2003. The second transaction in October was for the state fiscal year ended September 30, 2004 and therefore was recognized one quarter in revenue and three quarters in deferred revenue.

Classification of Net Assets - Net assets of the Facility are classified in two components. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation and reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. Unrestricted net assets are remaining net assets that do not meet the definition of invested in capital assets, net of related debt, or restricted.

_

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies (Continued)

Service Revenue - The Facility's principal activity is operating a long-term health care facility for the elderly. Revenue is derived from participation in Medicaid and Medicare programs, as well as from private-pay residents. Amounts earned under the Medicaid and Medicare programs are subject to review and audit by the third-party payors, and make up a significant portion of revenue earned during each year, as follows:

	2004	2003
Percent of revenue:		
Medicaid	84 %	86 %
Medicare	4 %	5 %

The payment methodology related to these programs is based on cost and clinical assessments that are subject to review and final approval by Medicaid and Medicare. Any adjustment that is a result of this final review and approval will be recorded in the period in which the adjustment is made. In the opinion of management, adequate provision has been made for any adjustments that may result from such third-party review.

Medicaid reimburses the Facility for inresident routine service costs on a per diem basis, prospectively determined. Medicare services rendered to program beneficiaries are paid at prospectively determined rates based upon clinical assessments completed by the Facility that are subject to review and final approval by Medicare.

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Management believes they are in compliance with all applicable laws and regulations and are not aware of any pending or threatened investigations involving allegations of potential wrongdoings. While no such regulatory inquiries have been made, compliance with such laws and regulations can be subject to future government review and interpretation, as well as significant regulatory action including fines, penalties, and exclusion from the Medicare and Medicaid programs.

Operating Revenues and Expenses - The Facility's statement of revenue, expenses, and changes in net assets distinguishes between operating and nonoperating revenues and expenses. Operating revenues result from exchange transactions associated with providing health care services - the Facility's principal activity. Operating expenses are all expenses incurred to provide health care services, other than financing costs. Nonexchange revenues, including taxes, interest, grants, and contributions received for purposes other than capital asset acquisition, are reported as nonoperating revenues. Interest expense is reported as a nonoperating expense.

Reclassifications - Certain 2003 classifications have been changed to conform with 2004 classifications.

_

Notes to Financial Statements December 31, 2004 and 2003

Note 2 - Deposits

The Facility's deposits are composed of the following:

	 20	004	20	003
		Cash Limited		Cash Limited
	 Cash	as to Use	Cash	as to Use
Deposits:				
County	\$ 957,701	\$ 1,981,719	\$ 1,134,551	\$ 1,966,514
Bank	913,994	-	750,245	-
Petty cash	 50	<u> </u>	50	<u> </u>
Total	\$ 1,871,745	\$ 1,981,719	\$ 1,884,846	\$ 1,966,514

Cash - County Treasurer - These funds were under the control of the County Treasurer, who deposited these funds with a bank. It is impractical to determine the amount covered by federal depository insurance as these funds are only a portion of the entire County deposits.

Cash - Bank - The deposits are reflected in the accounts of the bank (without recognition of checks written, but not yet cleared, or of deposits in transit) at \$1,018,586 and \$758,229 at December 31, 2004 and 2003, respectively. The federal depository insurance coverage pertains to all the deposits of the County; hence, the specific coverage pertaining to the Facility's deposits is not determinable.

Assets limited as to use are designated for the following:

	 2004				
By Board:					
For future capital purchases	\$ 1,762,143	\$	1,748,623		
For future pension	 219,576		217,891		
Total	\$ 1,981,719	\$	1,966,514		

Note 3 - Resident Accounts Receivable

The details of resident accounts receivable are set forth below:

	2004			2003	
Resident accounts receivable	\$	1,215,974	\$	1,159,786	
Uncollectible accounts		(315,000)		(315,000)	
Medicaid interim payment receivable	_	243,995	_	171,407	
Net resident accounts receivable	<u>\$</u>	1,144,969	<u>\$</u>	1,016,193	

_

Notes to Financial Statements December 31, 2004 and 2003

Note 3 - Resident Accounts Receivable (Continued)

The Facility provides services without collateral to its residents, most of whom are local residents and insured under third-party payor agreements. The mix of receivables from residents and third-party payors is as follows:

	Perce	ent
	2004	2003
Medicare	15 %	18 %
Medicaid	68 %	63 %
Other payors	17 % _	19 %
Total	100 %	100 %

Note 4 - Property and Equipment

Cost of property and equipment and related depreciable lives for December 31, 2004 are summarized below:

		2003		Additions	Re	tirements		2004	Depreciable Life - Years
	_		_	-		-			
Land improvements	\$	276,387	\$	-	\$	-	\$	276,387	10-25
Building and improvements		9,448,009		-		-		9,448,009	10-40
Movable equipment		1,515,328	_	79,161		(43,442)	_	1,551,047	4-20
Total property and equipment		11,239,724		79,161		(43,442)		11,275,443	
Less accumulated depreciation:									
Land improvements		225,977		8,973		-		234,950	
Building and improvements		4,262,596		347,786		-		4,610,382	
Movable equipment	_	1,085,763	_	103,964		(43,442)	_	1,146,285	
Total accumulated depreciation		5,574,336		460,723		(43,442)	_	5,991,617	
Net carrying amount	\$	5,665,388	\$	(381,562)	\$	-	\$	5,283,826	

Cost of property and equipment and related depreciable lives for December 31, 2003 are summarized below:

		2002		Additions		tirements	2003		Depreciable Life - Years	
Land improvements	\$	266,623	\$	9,764	\$	-	\$	276,387	10-25	
Building and improvements		9,445,556		2,453		-		9,448,009	10-40	
Movable equipment	_	1,506,856	_	61,116		(52,644)	_	1,515,328	4-20	
Total property and equipment		11,219,035		73,333		(52,644)		11,239,724		
Less accumulated depreciation:										
Land improvements		216,808		9,169		-		225,977		
Building and improvements		3,868,963		393,633		-		4,262,596		
Movable equipment	_	1,063,408	_	75,491		(53,136)		1,085,763		
Total accumulated depreciation	_	5,149,179	_	478,293		(53,136)	_	5,574,336		
Net carrying amount	\$	6,069,856	\$	(404,960)	\$	492	\$	5,665,388		

Notes to Financial Statements December 31, 2004 and 2003

Note 5 - Related Party Transactions

As discussed in Note 1, the Facility is related to the County of Marquette.

During the fiscal years ended December 31, 2004 and 2003, the County transferred \$300,000 and \$200,000, respectively, to the Facility.

Maintenance of Effort (M.O.E.) is a County obligation to the State of Michigan. Every month, the State bills the County, at a per diem rate, for each Medicaid patient day at the Facility. Expenses relating to M.O.E. are not included in these financial statements as they are paid directly by the County.

Note 6 - Risk Managment

The Facility is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (worker's comepensation), as well as medical benefits provided to employees. The Facility has purchased commercial insurance for workers' compensation claims, and participates in the County's insurance plan with the Michigan Municipal Risk Managment Authority (the "Authority") risk pool for claims relating to general and auto liability (including malpractice), auto physical damage, and property loss claims.

The Michigan Municipal Risk Managment Authority risk pool program operates as a claims servicing pool for amounts up to member retention limits, and operates as a common risk-sharing managment program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority that the Authority uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the County.

Note 7 - Retirement Benefits

As disclosed in Note I, the Facility is a component unit of Marquette County. Marquette County, including the Facility, participates in the Michigan Municipal Employees' Retirement System (the "System"). Michigan Municipal Employees' Retirement System is an agent multiple-employer defined benefit pension plan that covers all employees of the County. The System provides retirement, disability and death benefits to plan members and their beneficiaries. The Michigan Municipal Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. This information can be requested by writing to: Marquette County, County Building, 234 West Baraga Avenue, Marquette, MI 49855.

Notes to Financial Statements December 31, 2004 and 2003

Note 7 - Retirement Benefits (Continued)

The obligation to contribute to, and maintain, the System for these employees was established by negotiations with the County's competitive bargaining units and requires a contribution from the employee of 4.7 percent of the annual compensation. The Facility's contribution requirement is actuarially determined and is equal to the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 10 years.

Facility contributions for the plan years December 31, 2004, 2003, and 2002 were \$351,875, \$254,185, and \$169,840, respectively.

Additional Information





Suite 300 750 Trade Centre Way Portage, MI 49002 Tel: 269.567.4500 Fax: 269.567.4501 plantemoran.com

To the Marquette County Family Independence Agency Board Marquette County Medical Care Facility

We have audited the financial statements of Marquette County Medical Care Facility as of December 31, 2004 and 2003. Our audits were made for the purpose of forming an opinion on the financial statements taken as a whole. The schedules of net service revenue and operating expenses are presented for the purpose of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plante & Moran, PLLC

January 26, 2005



Schedule of Net Service Revenue

	Year Ended December 31				
		2004		2003	
Skilled Nursing Services Revenue					
Daily net room revenue:					
Medicaid	\$	7,708,860	\$	7,890,347	
Medicare		336,600		437,098	
Private pay and other	_	1,139,220		799,969	
Total daily net room revenue		9,184,680		9,127,414	
Ancillary revenue:					
Pharmacy		71,184		78,234	
Therapy services		127,621		137,623	
Other ancillary services		67,025		73,423	
Outpatient services		2,100	_	1,950	
Total ancillary revenue	_	267,930	_	291,230	
Total skilled nursing services revenue		9,452,610		9,418,644	
Revenue Deductions - Provision for contractual discounts		849,794	_	881,269	
Net Service Revenue	\$	8,602,816	<u>\$</u>	8,537,375	

Schedule of Operating Expenses

	Year Ended December 31								
		2004						2003	
		Salaries		Other		Total	Total		
Fringe benefits	\$	-	\$	1,837,478	\$	1,837,478	\$	1,674,956	
Administration		303,109		230,334		533,443		559,229	
Plant operations		204,650		93,789		298,439		278,865	
Utilities		-		304,800		304,800		239,417	
Laundry		131,041		24,605		155,646		153,679	
Housekeeping		315,381		21,612		336,993		318,306	
Dietary		406,431		399,266		805,697		808,313	
Medical records		-		34,176		34,176		33,088	
Social services		123,227		-		123,227		140,876	
Diversional therapy		185,889		14,407		200,296		174,142	
Other ancillary services		-		37,386		37,386		30,096	
Therapy services		229,515		49,750		279,265		280,037	
Pharmacy		-		88,806		88,806		87,590	
Nursing		3,651,634		262,663		3,914,297		3,898,975	
Depreciation			_	460,723	_	460,723	_	477,801	
2004 Totals	\$	5,550,877	\$	3,859,795	\$	9,410,672			
2003 Totals	\$	5,337,457	\$	3,817,913			\$	9,155,370	